

NATIONAL PROFILES FOR CYTOLOGY

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Cytology Screener Entry Level	3	
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Note:

Following the review of the profiles, the following profiles have been withdrawn.

Profile Title	AfC Banding	Date of Publication
Cytology Screener	3	Nov 03
Cytology Screener (Higher Level)	4	Nov 03

Job Profile:**Cytology Screener Entry Level**

Job Statement:

1. Assists in the maintenance of a cytology service, undertaking preparation and initial screening of samples for diagnosis
2. May comment on operational procedures

Factor	Relevant Job Information	JE level
1. Communication & Relationship Skills	Providing & receiving routine information, to inform work colleagues, patients, clients Gives specimen results to GPs and hospital clinics over the telephone and in writing	2
2. Knowledge, Training & Experience	Range of routine work procedures and practices; base level of theoretical knowledge Knowledge of preparation of tests and assessment of cervical smears acquired through in house training leading to National Certificate of Cytology or equivalent	3
3. Analytical & Judgemental Skills	Judgements involving facts or situations, some requiring analysis Makes judgements and analyses on facts and situations, but refers more complex cases to others	2
4. Planning & Organisational Skills	Organise own day to day work tasks or activities Organises own working day	1
5. Physical Skills	Highly developed physical skills, accuracy important; manipulation of fine tools, materials Hand eye co-ordination when operating microscope; accuracy required; manipulating specimens	3(b)
6. Responsibility for Patient/Client Care	Provide clinical technical services Initial screening of cervical smears	4 (b)
7. Responsibility for Policy/Service Development	Follows policies in own role, may be required to comment Follows departmental policy	1
8. Responsibility for Financial & Physical Resources	Maintain security of stock Responsible for the safe storage of smear slides	2(c)
9. Responsibility for Human Resources	Demonstrate own activities to new or less experienced employees May demonstrate own duties	1
10. Responsibility for Information Resources	Record personally generated information Processes test results	1
11. Responsibility for Research & Development	Undertake surveys or audits, as necessary to own work Completes eg staff surveys	1
12. Freedom to Act	Standard operating procedures, someone available for reference Works within standard operating procedures	2
13. Physical Effort	Frequent requirement for sitting or standing in a restricted position Making repetitive movements in a fixed position	2 (a)
14. Mental Effort	Frequent prolonged concentration Microscopic work for most of the shift	4 (a)
15. Emotional Effort	Exposure to distressing or emotional circumstances is rare Rarely exposed to distressing situations	1
16. Working Conditions	Frequent unpleasant conditions Handling contained smear samples	3 (a)
JE Score/Band	JE Score 227	Band 3

Job Profile:**Cytology Screener****Job Statement:**

1. Assists in the maintenance of a cytology service, undertaking preparation, analysis and assessment of samples for diagnosis
2. May draft/comment on operational procedures
3. May supervise support workers, may mentor trainees

Factor	Relevant Job Information	JE level
1. Communication & Relationship Skills	Providing & receiving routine information, to inform work colleagues, patients, clients Gives specimen results to GPs and hospital clinics over the telephone and in writing	2
2. Knowledge, Training & Experience	Range of work procedures and practices, majority non routine; intermediate level theoretical knowledge Knowledge of preparation of tests and assessment of cervical smears, National Certificate of Cytology or equivalent, experience to diploma level	4
3. Analytical & Judgemental Skills	Range of facts or situations requiring analysis Analysis of cell deformities. Recommendations on time span for recall of abnormal tests, based on a number of factors including previous clinical history and treatment and current disease process	3
4. Planning & Organisational Skills	Organise own day to day work tasks or activities Organises own working day	1
5. Physical Skills	Highly developed physical skills, accuracy important; manipulation of fine tools, materials Hand eye co-ordination when operating microscope; accuracy required; manipulating specimens	3(b)
6. Responsibility for Patient/Client Care	Provide clinical technical services Initial screening of cervical smears	4 (b)
7. Responsibility for Policy/Service Development	Follows policies in own role, may be required to comment Follows and may comment on departmental policy	1
8. Responsibility for Financial & Physical Resources	Maintain security of stock Responsible for the safe storage of smear slides	2(c)
9. Responsibility for Human Resources	Day to day supervision/provide training in own discipline Supervises MLAs/Mentors and trains trainees	2 (a)/ 2 (c)
10. Responsibility for Information Resources	Record personally general information Records test results	1
11. Responsibility for Research & Development	Undertakes surveys or audits, as necessary to own work Completes eg staff surveys	1
12. Freedom to Act	Standard operating procedures, someone available for reference Works within standard operating procedures	2
13. Physical Effort	Frequent sitting or standing in a restricted position Making repetitive movements in a fixed position	2 (a)
14. Mental Effort	Frequent prolonged concentration Microscopic work for most of the shift	4 (a)
15. Emotional Effort	Exposure to distressing or emotional circumstances is rare Rarely exposed to distressing situations	1
16. Working Conditions	Frequent unpleasant working conditions Handling contained smear samples	3 (a)
JE Score/Band	JE Score 274	Band 4