

# Agenda

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**Name of meeting:** National guardian of safe working hours conference  
**Date:** 09/12/2021  
**Time:** 1000-1500  
**Venue:** Virtual

Part 1   Meeting open		Start	Duration
1.1	Welcome and opening address Danny Mortimer, Chief Executive, NHS Employers	10:00	20 mins

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Part 2   You are not a frog		Start	Duration
2.1	Dr Rachel Morris will discuss how to overcome specific challenges and new ways of working, looking at the importance of maintaining your own work-life balance and why managers feel so responsible for their teams.	10:20	60 mins

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Part 3   Break out session part 1		11:20	45 mins
3.1	Junior doctor forum engagement Discussions around encouraging junior doctor engagement and running successful junior doctor forums.		
3.2	Doctors rostering system (DRS) Skills for Health will be highlighting its new piece of software, CRS, which is eventually going to be a replacement for DRS. Guardians will have the opportunity to feedback on exception reporting features.		

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<b>LUNCH BREAK</b> <b>Guardians will have a space available to network over the lunch break.</b>	12:05	40 mins
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Part 4   Breakout session part 2	12:45	45 mins
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4.1 Fines and non-resident on call  
Fines: how, why and what to do with them.  
Guardians will share the challenges of NROC rotas and what solutions they have found to overcome these.

4.2 Exception reporting to effect change  
Guardians will share experiences of how they have used exception reporting to make positive changes to individual departments and organisations.

Part 5   New guardian induction session	Start	Duration
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5.1 Interactive session highlighting essential information and the resources available.  
13:30 60 mins  
Learn more about the role and responsibilities, the exception reporting processes and who are the best people to build relationships with to get the most out of the role.

Part 6   Meeting close and evaluation	Start	Duration
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6.1 Summary and closing remarks  
14:30 20 mins  
Paul Wallace, Director of Employment Relations and Reward, NHS Employers