



Withdrawal of a provisional offer of employment

There are six employment check standards that employers must undertake as part of their recruitment processes.

Read the background information about the purpose of the standards, who they apply to and how to meet compliance. We also recommend viewing our frequently asked questions.

We regularly review and update the standards in line with policy and legislation changes. A summary of updates history can be found at the bottom of this page.

This standard sets out the requirements to verify the professional registration (where relevant to the post) and qualification checks that need to be carried out for all prospective NHS employees.

5.1.1 Employers must make it clear to individuals that any offer of appointment is conditional and based on satisfactory registration and qualification checks.

5.1.2 You must also explain that:

- any information disclosed on the application form will be checked
- any offer of appointment may be withdrawn if they knowingly withhold information, or they provide false or misleading information; and
- their employment may be terminated should any subsequent information come to light once they have been appointed.