

LIST OF RECOMMENDED PERSONS OF SOME STANDING IN THE COMMUNITY

When individuals apply for NHS positions and are genuinely unable to provide documentary evidence of photographic personal identity, we recommend that they provide a passport-sized photograph of themselves. The photograph must be counter-signed by an individual of some standing in their community, as outlined in our identity check standard, available on the <u>NHS</u> Employers website.

This document provides a list of examples of the type of people who would be recognised as being of some standing in their community. This list is in line with advice issued by Her Majesty's Passport Office (HMPO).

All counter-signatories must:

- work in (or be retired from) a recognised profession
- have known the applicant for at least two years, in a professional or personal capacity, and be able to confirm the identity of the individual.

They should not:

- be closely related to the applicant by birth or marriage
- be involved with the applicant e.g. in a relationship
- live at the same address as the applicant.

Example list

Accountant
Airline pilot
Articled clerk of a limited company
Assurance agent of a recognised company
Bank/building society official
Barrister
Chairman/director of limited company
Chiropodist
Commissioner of oaths
Councillor (local or county)
Civil servant (permanent) (excluding those who work for the HMPO)
Dentist



Director/manager/personnel officer of a VAT-registered company

Engineer (with professional qualifications)

Financial services intermediary (for example, a stockbroker or insurance broker)

Fire service official

Funeral director

Insurance agent (full time) of a recognised company

Journalist

Justice of the peace

Legal secretary (for example a fellow or associate member of the Institute of Legal Secretaries and Personal Assistants)

Licensee of a public house

Local government officer

Manager/personnel officer of a limited company

Member, associate or fellow of a professional body

Member of parliament

Merchant navy officer

Minister of a recognised religion, including Christian science

Nurse (RGN and RMN)

Officer of the armed services (active or retired)

Optician

Paralegal (certified paralegal, qualified paralegal or associate member of the Institute of Paralegals)

Person with honours (for example, OBE or MBE)

Pharmacist

Photographer (professional)

Police officer

Post Office official

President/secretary of a recognised organisation

Salvation Army officer

Social worker

Solicitor

Surveyor

Teacher/ lecturer

Trade union officer

Travel agent (qualified)

Valuer or auctioneer (fellows and associate members of the incorporated society)

Warrant officers and chief petty officers (excluding those who work for HMPO)